

**TECHNICAL ADVISORY COMMITTEE  
THURSDAY, MAY 3, 2018  
REGULAR MEETING, TDC LARGE CONFERENCE ROOM  
423 W. FERGUSON, TYLER, TEXAS**



**Members Present:**

Heather Nick, Michael Howell, Kyle Kingma, Stephanie Franklin, Jeffrey Harmon, Paul Schneider, Leroy Sparrow, Tom Mullins, Brian Capps.

**Others Present:**

Brent Bradberry, Tyler Area MPO, Bill Tobin, TxDOT.

**Heather Nick called the meeting to order at 2:00 pm.**

**Approval of Minutes:**

Leroy Sparrow moved, seconded by Stephanie Franklin, to approve the minutes from January 11, 2018. Motion carried with a unanimous vote.

**Discussion and Action:**

**1. Consider recommending approval of a new Memorandum Of Understanding with Tyler Transit and TxDOT**

Mr. Howell presented the item stating that the federal transportation funding bill established regulations requiring MPOs to adopt a Memorandum Of Understanding (MOU) with the State and providers of public transportation to cooperatively determine their mutual responsibilities in carrying out the metropolitan transportation planning process. He noted that this revision would update to the current MOU which was approved in 2008 and included new provisions related to each agency's role in establishing transportation performance measures and target setting.

Mr. Howell said that a draft of the proposed MOU had been reviewed by the MPO, Tyler Transit and TxDOT and all groups were generally in agreement with the wording, but there remained some language that the Legal departments for each agency were yet to agree upon. Mr. Howell noted that the federally established deadline for approval of the MOU was May 27<sup>th</sup>, and due to the time constraints, recommended approval of the MOU contingent upon the Legal wording being finalized prior to adoption by the Transportation Policy Committee.

Leroy Sparrow asked if the changes to be made would require another meeting of the agencies. Mr. Howell said no and clarified that the language to be updated related to a "Hold Harmless" clause that was recommended by the Transit and MPO Legal staff but was struck by the TxDOT Legal department. He said the next step would be to have the attorneys coordinate to come to consensus. Ms. Nick reiterated that the wording in question did not affect the coordination roles outlined in the document.

Leroy Sparrow moved, seconded by Stephanie Franklin, to recommend approval of the Memorandum Of Understanding. The motion carried with a unanimous vote.

## **2. Consider recommending adoption of the 2019-2022 Transportation Improvement Program (TIP)**

Mr. Howell presented the item stating that, in accordance with Fixing Americas Surface Transportation (FAST) Act requirements, new sections had been added to address performance measures. He noted the major highway projects listed in the plan which included:

- 2020 – City of Tyler bike stripe project
- 2020 – I20 ramp reversal and one-way frontage roads
- 2021 – Widen FM16 between US69 and CR481E
- 2021 – Widen FM2493 between Flint and Cherokee County line
- 2022 – Widen FM756 between Jeff Davis Drive and FM346

He stated that an open house had been scheduled on May 8<sup>th</sup> from 5:30 P.M. to 6:30 P.M. to kick off a 10-day comment period to receive public input on the proposed document. Staff recommended approval of the TIP.

Brian Capps asked why the southern limits of the FM2493 project said Cherokee County line although the scope went to US 69. Mr. Howell responded that it was because the Cherokee County line is the southern boundary for the MPO which was why the remaining portion was not included.

Ms. Franklin asked if the staff expected the public comments to affect the recommended projects. Mr. Howell said no but mentioned that the any feedback would be provided to the Policy Committee for their consideration prior to taking action on the item.

Stephanie Franklin moved, seconded by Kyle Kingma, to recommend approval of the 2019-2022 Transportation Improvement Program. The motion carried with a unanimous vote.

### **Staff Updates:**

#### **1. Executive Director's Report**

Mr. Nick informed the Committee that the staff had begun the process to update the Public Participation Plan (PPP). She mentioned that FAST Act provisions required that public ports and private providers of transportation to the list of representatives to be given an opportunity to be involved in the planning process. She said that amendments to the PPP required a 45 day public review and comment period, and the item would be brought to the Committee for consideration in July.

#### **2. Update on Active Transportation Plan – Active Tyler**

Mr. Bradberry informed the Committee about various meetings and workshops the staff had organized with Toole Design Group to solicit input. He gave notice of similar upcoming events to engage various stakeholders in the community including a major public event on May 17.

Tom Mullins asked if the staff had coordinated with Dr. Souliman with the University of Texas at Tyler who helped develop the Tyler Bike Stripe program. Mr. Bradberry said that an individual meeting had been scheduled between Dr. Souliman and representatives from Toole. Mr. Mullins mentioned a State Bike Plan he had heard about from Billy Hibbs. Mr. Bradberry said that the staff

was aware of the plan would be sharing the results of Active Tyler with the State for inclusion in their plan.

Mr. Mullins asked when construction of the Tyler Bike Stripe project was expected to begin. Mr. Howell replied that it would be in 2020. Mr. Mullins asked if delaying the project to 2020 would affect the grant allocation. Jeffrey Harmon said no.

**3. Upcoming Meeting Dates**

Mr. Howell provided notice of the upcoming Policy Committee Meeting on May 24, 2018 and the next Technical Advisory Committee meeting scheduled on July 5, 2018.

**The meeting adjourned at 2:15 p.m.**